



Council Action Form

MEETING DATE	Wednesday, January 13, 2016			
TITLE	UNFINISHED BUSINESS ITEM C: Consider an Ordinance Amending Ordinance 2009-10: An Ordinance Establishing the Purchasing Agents, Purchasing Processes, and Procedures For the Town of Whitestown (Ordinance 2015-28)			
SUBMITTED BY	Name and Title: Kevin Russell, Town Council			
	Department:			
MEETING TYPE	Work Session Executive	Regular	Special	Retreat
AGENDA CLASSIFICATION	Consent	Presentation	Old Business	New Business
	Ordinance	Resolution	Employment Contract	Proposal
ORDINANCE/RESOLUTION (New ordinances or resolutions assigned a new)	1st Reading	2nd Reading	PUBLIC HEARING	3rd Reading
	Ordinance #: 2015-28		Resolution #:	
CONTRACTS (Contracts must be previously signed by vendor for submission)	Contract Required: Yes No		Signed Contract Attached: Yes No	
APPROVALS/REVIEWS	Department Head		Budget/Finance	
	Assistant Town Manager		Legal Counsel - Steve Unger	
	Town Manager		Other:	
BACKGROUND(Includes Description and justification)	This ordinance will amend Ordinance 2009-10. Ordinance 2009-10 set policy for the spending authority of individual department leaders. The changes include a prohibition of purchasing items produced or sold by employee relatives without written consent, increasing the spending authority limit and all contracts must be approved by the town council and legal prior to signature.			

BUDGET AND FINANCIAL IMPACT (Includes project costs and funding sources)	Budgeted \$:	No Impact
	Expenditure \$:	
	Source of Funds \$:	
	Additional Appropriation #:	
	Narrative:	Will enhance the accountability of those in charge of making spending decisions and those granting that permission
Resolution and Ordinance Only)	Hold 1st Reading	
	Not Hold 1st Reading	
	Approve on Second Reading	
	Deny Approval	
PROJECT TIMELINE		
STAFF RECOMMENDATION (Town Council reserves the right to accept or deny recommendations)	Staff recommends hold first read only with discussion.	
SUPPLEMENTAL INFORMATION (List of all attachments)	Ordinance 2009-10, Ordinance	